BUSINESS ADMIN TECHNOLOGIES - ACCOUNTING SERVICES - CERTB

Agriculture, Business, Computers and Technology

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For course descriptions and course prerequisites, click on the course id.

Total Credit Hours

This certificate requires 32 credit hours.

Requirements

Course	Title	Credits
BU111	Quickbooks	3
BU121	Customer Service/Professional Image	3
BU217	Spreadsheet Management	3
IS100	Cybersecurity Application	3
Accounting Options-BAT Accounting Services		6
BU127 Beginning Keyboarding OR BU128 Intermediate Keyboarding		3
Business Electives-BAT Accounting Services		8
Math Options-BAT Accounting Services		3

Gainful Employment Disclosure Information